



Student Financial Services
2011-2012 Federal Loan Change Request

Student's Name

Utica College ID Number

Address

Home Phone

Cell Phone

This is a request to reduce, decline or reinstate federal loan eligibility for the 2011-2012 academic year. Request must be done before or during enrollment.

- 1. Please indicate below the type of loan (Subsidized, Unsubsidized, PLUS or Grad PLUS) to be changed.
2. Indicate the offered amount from your award letter each semester and the amount you would like to accept or decline for each semester.

Please do not use the net amount listed on your billing statement as this amount is after the federal origination fee has been deducted. When calculating the amount of loan you would like to accept or decline, please refer to the gross amount offered in your award letter.

- 3. Please complete all semesters you have been awarded so that disbursements are set up correctly for the academic year. If the loan has already been disbursed, notification must be made within 14 days after disbursement to make changes.

Table with 5 columns: Semester, Type of Loan, Offered (eligible amount), Accept amount, Decline amount. Rows for Summer 2011, Fall 2011, and Spring 2012.

I understand loans are disbursed after verification of enrollment and upon completion of all required documentation and that I am responsible for any outstanding balance that results from cancellation of award(s).

Signature

Date